

Oregon 21st Century Community Learning Centers: Continuous Quality Improvement Process: 2022-23 Update

Sub grantees collect data and analyze it to assess the degree to which program objectives (state and local, including quality) are being met. Data includes teacher, student, parent, program staff and administrator survey data in the spring (March 1-June 30) to evaluate program and outcomes, and a program "self assessment" to monitor quality standards. Results shared July-August.

- **GPA**
- **Program Reflection Tool (6/30 or 8/31 if summer program included)**
- **Survey Admin Guide**
- **Surveys (6/30)**

Sub grantees track implementation data over the course of the grant year and engage in program monitoring process (e.g., data review, Stakeholder groups, regular review of Action Plan). Participate in state program monitoring when applicable. (July 1-June 30)

- **APR Data (Attendance, Staffing, Activities tracking, 9/30, 1/31, 6/30)**
- **Compliance monitoring**



Sub grantees review data aligned to Federal/state/local goals and objectives. The local evaluation & program reflection results, along with other state/local guidance and data are used to help identify opportunities to strengthen programming. (Aug.- Oct.)

- **Local Evaluation Report (due 10/15)**
- **Stakeholder Groups (if possible, 2 X)**

Develop plans to address the needs/opportunities identified from the Local Evaluation Report, State Monitoring (when applicable), Program Reflection, etc.

- **Action Plan (due 10/31)**
- **Program Verification Form (8/31)**
- **Program Confirmation/COVID Impact Forms (9/15)**
- **Budget Carryover (11/15)**
- **Budget Spending Form (11/15)**

Sub grantees implement activities (aligned to **11 Quality Elements**) as outlined in their grant applications and plans, including participation in trainings/meetings. (July 1-June 30)

- **Training / PD Offerings**
- **Monthly Program Dir. Meetings**

State Level Continuous Quality Improvement Process

N State reviews grant applications, local evaluation reports, **State Evaluation Report**, and Program Reflection tool and guides ODE in providing supports (TA/PD) to the sub-grantees, through data-driven decision-making.

P State provides grantees opportunities for action planning, grant meetings and resources/guidance. State also reviews and approves budgets.

I State provides technical assistance & professional development as needed based on sub grantee needs / results.

M ODE's 21st CCLC staff conduct monitoring activities (for quality and/or compliance).

A State conducts an annual evaluation in accordance with the state evaluation plan and **logic model**. State submits Federal APR data 3 times per year. State also conducts risk assessments for grant compliance.