



BOYS & GIRLS CLUBS
OF THE GREATER SANTIAM
Serving Lebanon & Sweet Home

POSITION: TEACHER

WAGE: \$17-\$20/hr

HOURS: Scheduled hours are in shifts from 7 a.m. to 1 p.m. and 12 p.m. to 6 p.m. M-F.

REPORTS TO: CDC Director

GENERAL DESCRIPTION:

CDC operates from 7 am to 6 pm in the Louis V. Schuldt building as well as multiple classrooms in the Lebanon Clubhouse. The lead teacher is hired to work at and ensure the overall quality of the CDC program. This includes: supervising one to four other employees; planning & leading quiet games, arts & crafts, academics, drama, sports, and/or other activities that are of interest to children; developing an ongoing relationship with parents; and ensuring the day-to-day safety and supervision of the preschool age children enrolled in the CDC program.

JOB FUNCTIONS:

- Provide high-quality care, enrichment, and recreation for preschool-age children enrolled in the CDC programs.
- Plan developmentally appropriate activities for the CDC programs.
- Provide a nurturing environment in which children can grow and develop.
- Provide the direct supervision and safety of the CDC program children at all times.
- Follow all the Child Care Division Rules & Regulations.

QUALIFICATIONS:

- At least 750 hours of qualifying teaching experience in a Certified Child Care Center, or comparable group care program in the appropriate age level OR
- One year or 1,500 hours of qualifying teaching experience in Registered Family or Certified Family child care OR
- Documentation of attaining at least step 6 in the Oregon Registry; OR 9 quarter credits in two CKCs (3 must be in HGD or UGB) OR
- A minimum of an Associate's Degree from a college or university with a major in: Early childhood education, Child development, Special education, Human development, or Child and family studies.
- Lead Teachers must be at least 18 years of age, have a current CPR & First Aid Certificate, Online Childcare Health and Safety Training, and be a member of the State Child Care Registry with a current fingerprint on file.

DISCLAIMER:

The information presented indicates the general nature and level of work expected of employees in this classification. It is not designed to contain, or to be interpreted as, a comprehensive inventory of all duties, responsibilities, qualifications and objectives required of employees assigned to this job.